

ICT Technician Wanted

Full time

Grade: C1 Spine point 17 - £16,830 to point 26 - £22,221

St Margaret's C of E Junior School, Rainham, Kent is looking for an ICT Technician to start ASAP

This successful Church School enjoys a proud association with our local Anglican church and has a good Ofsted rating. The school has a Large, well developed computer network for a Junior School with Mac & PCs delivering an advanced, creative ICT curriculum to enthusiastic and well behaved pupils.

Accountable & responsible for:

The maintenance and development of resilient ICT systems to support administration of learning

Working collaboratively with the Headteacher and ICT Subject Leader to ensure that ICT remains at the heart of teaching and learning

Developing and refining systems and policies to keep young people safe on the internet and ensure that the school complies with Data Protection and Health & Safety Regulations

Contributing to and supporting staff INSET on ICT

Repairing faulty ICT equipment

The administration of the Learning Platform

Ensuring that the school has an informative Internet presence

Ensuring printers are performing well

Interactive whiteboard maintenance

Essential Skill & Knowledge:

Experience in managing and maintaining TCP – IP network systems and Microsoft virtualized servers

Experience of Windows 7 operating system and its administration

Experience of Mac OSX operating system and its administration

Sound working knowledge of school SIMS

Budget management experience

Good interpersonal skills and the ability to work as part of a team

Experience of working with primary age pupils would be an advantage

Able to demonstrate the willingness, commitment ability to safeguard and promote the welfare of pupils

Range of creative ICT skills

Personal Skills

Well organised

Able to manage their own time well

Energetic and enthusiastic

Team player

All round ICT Skills including the management of hardware and software

Forward looking vision to further develop the school's ICT curriculum and systems

A 'can do attitude'

Visits are encouraged; please contact Paul Gabbett [Headteacher] for more information or make an appointment to view the school and our ICT facilities.

This school is committed to safeguarding and promoting the welfare of children and expect all staff and volunteers to share this commitment. Any offer of employment will be subject to a satisfactory enhanced CRB disclosure and references.

Closing date: Friday 16th September