



The Stamford Endowed Schools

IT Services Overview

The Stamford Endowed Schools are independent schools consisting of Stamford High School (secondary, girls), Stamford School (secondary, boys) and Stamford Junior School. The buildings are located on three main sites within the town but are linked with BT Leased Lines and surrounding building wireless bridges.

The ICT system is a single unified network based on Microsoft Windows 2008/2003 and Windows 7. All PCs have Microsoft Office 2010. Use of ICT for teaching and learning is increasing rapidly.

ICT requests and jobs are processed and monitored using TrackIT, soon to be Sysaid.

The technical support team consists of 5 full time staff:

SES Head of IT Services
SES ICT Support Manager
SES ICT Support Engineer
SES ICT Services Technician (This Position)
ICT Audio Visual Technician
Helpdesk Administrator (0.6 FTE)

Personal Specification

Essential:

- HNC, or equivalent, in ICT technology.
- Knowledge and experience in providing ICT support in a networked environment.
- Knowledge and experience of providing support for Microsoft based PCs.
- Knowledge and experience of using and supporting Microsoft Office 2010 and 2007
- The ability to fault find and problem solve
- Knowledge and experience of DNS and DHCP
- Knowledge and experience in administration of Windows server 2008/2003 and Active Directory
- Knowledge of Snow Leopard 10.6 OS X for clients.
- Knowledge of and experience in managing a MAC Server environment with Central Management with integration to Microsoft.

Desirable:

- Understandings of HP Procurve including VLANs and RIP routing.
- Experience of working in an educational environment.
- Experiencing of using Microsoft Office Sharepoint Services (MOSS or WSS)

Key Skills:

- Highly motivated
- Good problem solving skills
- Flexibility to work independently and within a team
- Able to work on own initiative to achieve a deadline
- Eagerness to learn and develop