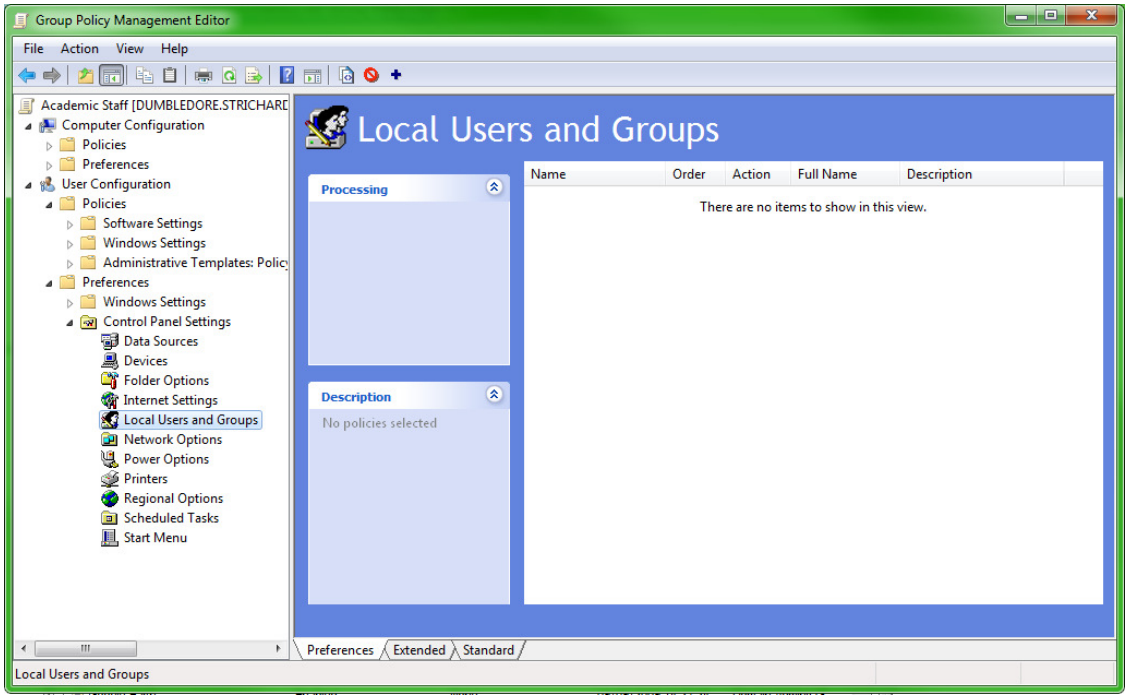
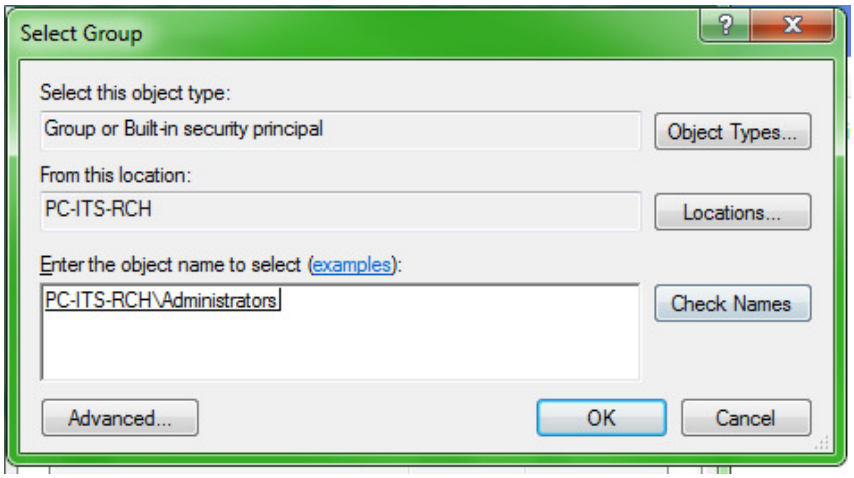
Adding Users/Groups to Local Groups

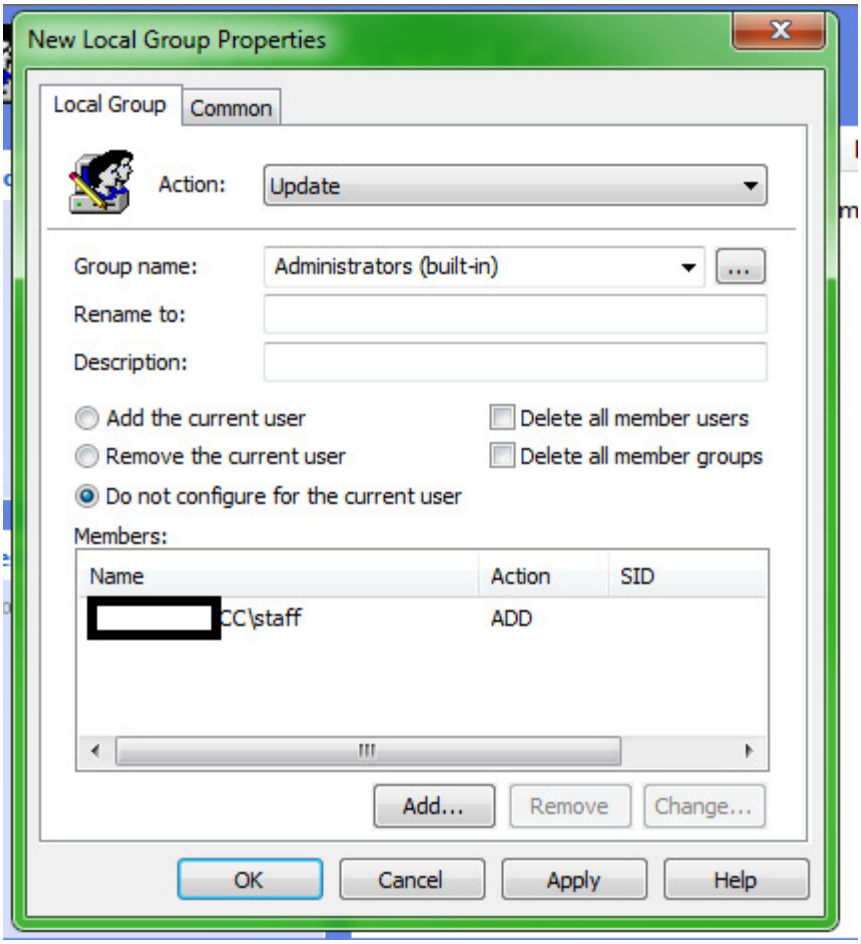
1. Open the GPO in GPMC
2. Right Click -> Edit.
3. User Configuration -> Preferences -> Control Panel Settings



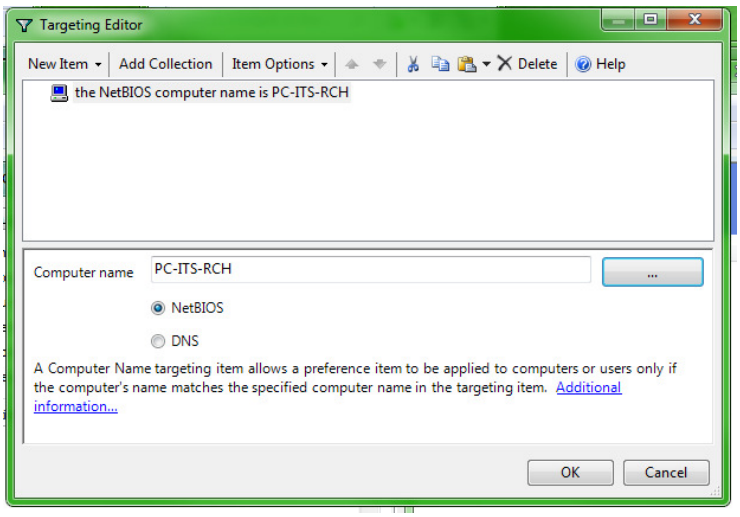
4. Right click in the Items Box and click New -> Local Group
5. Make sure “Action” is set to “Update” and then click the “…” button next to the Group Name
6. Find the local group “Administrators” then click “Ok”



7. Where it says “Members”, click the “Add” button under the List Box and, for instance, select your staff group (e.g. DOMAIN\Group) or particular users – although you can click the “…” button again to search it.
8. Make sure “Action” is “Add to this group”
9. Click Ok



10. Click “Common”
11. Tick “Run in logged-on users security context” and “Item level targeting” and click “Targeting”.
12. Click “New Item”
13. Click Computer Name
14. Click the “…” button and find the computer
15. Click OK, click OK again



16. Exit gpmc!