



May 2021

Dear applicant.

IT support engineer

Thank you for taking an interest in this post. No doubt all schools describe their job opportunities as exciting but this post gives you the chance to join a happy, friendly and successful school in a critical role that offers both job satisfaction and also opportunities for professional development. For the right candidate, these opportunities could include the chance to work towards further professional certification.

I joined the school in September 2011 and can confirm that it is a wonderful place to work, the location, the facilities, the students, but above all the enthusiasm, professionalism and “team spirit” of the staff really are something special. This isn’t a school in which there is a divide between teachers and support staff. Here we all work together as a team to educate young people.

Some years ago, we set ourselves the challenge of delivering the best possible education for our students whilst remaining a friendly, happy, highly inclusive, community school. We called this “being outstanding differently”. We promised that we would not achieve our aims by putting staff under unreasonable pressure, by coercion, or by endless bureaucracy. Here we would do it a different way; by being supportive, putting learning and progress at the centre of our work and by working as a team. We believe in developing staff and respecting their professionalism, we want our staff to enjoy their work and our students to enjoy their education.

If successful, you will work with our experienced network manager to develop and maintain the IT services on which much of education depends. We have an extensive, well-maintained and reliable school network. The role of the IT Support team is to keep it that way, whilst also keeping up with the many changes that are coming our way. These include of course the shift to more cloud based services, and also include developing some of the remote learning technologies that we have used during the COVID 19 pandemic. Working in this school you’ll be providing business services to the school, a ‘business’ with 140 employees and a budget of £5 million, and providing educational IT provision to 1000 students. This is an exciting time to be working in educational IT.

We are looking for someone with the technical skills we need, with good communication skills, and who will enjoy working in the busy school environment. We have a superb record of developing our staff and are happy to invest in professional development for the right candidate.

I hope that the information in this pack, and on our website leaves you keen to apply; if so we would be delighted to hear from you. Your application should consist of the completed application form, and a statement/letter of no more than two sides of A4.

I look forward to receiving your application. If you would like to discuss the post informally with me, please do not hesitate to contact me by phone or email (sgrieves@chapelhigh.org.uk).

If you do apply, the “Notes on Applying” which are enclosed should help you. Please note that the deadline for receipt of your application, by post or e-mail, is 12 noon on Thursday 20th May, with interviews planned for week commencing 24th May. Interviews will take place in school.

Good luck and I look forward to hearing from you.

Yours faithfully

Simon Grieves, Headteacher