



ICT Technician

Durston House seeks to appoint an ICT Technician to assist the Head of Communications in the provision and development of ICT throughout the school.

The Role

The role is a wide-ranging one. Alongside the regular IT Helpdesk requirement, the successful candidate will be expected to support hardware, software and online platforms from multiple vendors, and technologies from photocopiers to virtual Cloud environments. We currently have three teaching sites, a Bursar's Office, Sports Pavilion and a local Church & Hall (all closely located), the candidate will need to attend to support users at these locations as and when required. There will be opportunities to work on longer term projects to investigate and upgrade the School's equipment, infrastructure and processes.

The Person

The ideal candidate will have a strong aptitude for IT that can be applied across an array of technologies. The ability to problem-solve is essential, alongside a degree of resourcefulness to use what is available to provide solutions within set timeframes and budgets. A keenness to learn and develop new skills in an evolving IT landscape is vital. A high standard of written and spoken English will be expected along with the ability to communicate effectively with people at all levels within the organisation. An eye for detail and a measure of thoroughness will be an advantage. Existing experience supporting IT systems in a school or educational setting is desirable, but not essential.

The Requirement

The ICT Technician role is a full time, permanent position, which continues throughout the year, albeit with shorter hours during the school holidays. Overtime is paid for working beyond agreed hours. The package includes a generous holiday entitlement and a contributory pension scheme. The successful applicant will be subject to child protection screening, including checks with past employers and the Disclosure and Barring Service.

The Application

To apply for this role you must complete the **Application Form – Non Academic**. Please fill this in carefully, answering all relevant questions and including sufficient detail as appropriate. The application may be supported with a covering letter briefly outlining your suitability for the role, taking into account the full **Job Description** and your existing experience and qualifications. Please ensure that you have read the information regarding **Safeguarding and Child Protection** and the **Safeguarding Policy and Child Protection Procedures** which can be found on the school's website.

Closing Date for Applications

Monday 26 October 2020

Applications can be submitted by email to: recruitment@durstonhouse.org

About Durston House

Durston House is a vibrant, stimulating, energetic and forward-looking school. We have a proud and long history with a fine record of achievement, whilst we look forward with confidence and energy.

At Durston we are proud of our diverse community, one which values people through mutual respect, compassion and warmth. At Durston we welcome pupils from all ethnic, cultural and religious backgrounds; this is a school where pupils are taught from their earliest experiences, that a generosity of spirit, mutual respect and fairness really matter.

Pupils are recognised and appreciated for who they are as individuals. There is a wholehearted commitment to a holistic education, in which each individual and their talents come first. Our pupils shape the community and are supported and nurtured by teachers who really care. The excellent pastoral care at Durston allows for the school to flourish as the happy and relaxed place that it is.

An education here is based upon academic rigor through excellent teaching, encouraging our pupils to explore, question, take risks, and develop their creativity, communication and teamwork – all central to successful life-long learning. Our boys demand to be stimulated and challenged by their teachers, and in turn the expectations of our boys to be the best version of themselves is equally important. All of this is achieved through a spirit of humility and quiet determination.

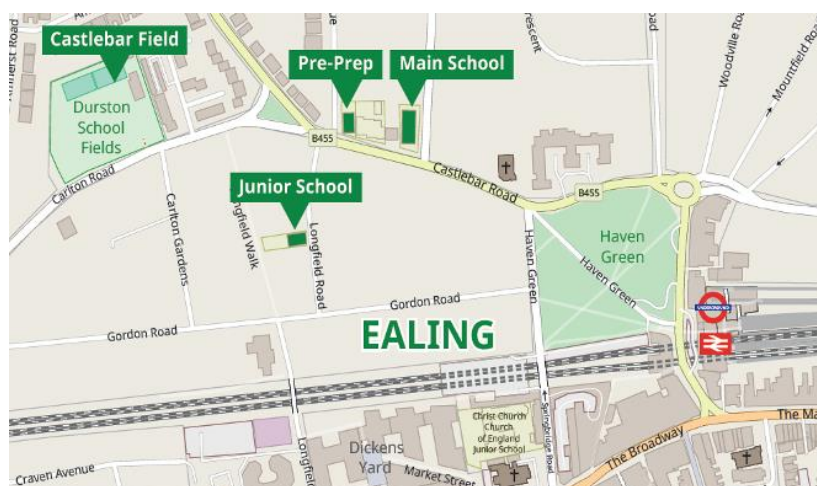
At Durston we are proud of the academic achievements of our boys along with all they contribute to the broader aspects of the curriculum – the visual and performing arts, music and sport are all fundamental to a Durston education.

A boy's education here is shaped by the development of his **character** by giving him the confidence and skills to excel, his **curiosity** to learn and discover more, and his expanding **capability** to succeed in all he takes on. These three concepts, **Character**, **Curiosity** and **Capability** are the cornerstones of his success at Durston House and his success in life.

Giles Entwisle
Headmaster

Finding Us

Durston House is set on three teaching sites, located close to Ealing Broadway Station. The Pre-Prep, Junior and Middle/Upper Schools are housed in Victorian villas in adjoining streets. A large playing field is a few minutes' walk away. Further outdoor facilities are found in Northfields, a short drive from the school.



Safeguarding and Child Protection

Durston House is committed to safeguarding and promoting the welfare of its pupils and other young people, and expects all staff, in accordance with the school's **Safeguarding Policy and Child Protection Procedures**, to share this commitment:

- The school ensures that the welfare of children is given paramount consideration when developing and delivering all school activities.
- All pupils, regardless of age, gender, ability, culture, race, language, religion or sexual identity, have equal rights:
 - to protection.
 - to feel safe and secure
 - to feel valued and respected,
 - to feel confident
 - to know how to approach adults if they are in difficulty.
- All members of staff, have an equal responsibility for the welfare and protection of pupils.
- All members of staff have a responsibility to act on any suspicion, concern or disclosure that may suggest a pupil is at risk of harm.
- The school works with other agencies, where necessary, to ensure adequate arrangements to identify, assess and support pupils who are, or may be suffering harm.

The **Safeguarding Policy and Child Protection Procedures** can be found on the school's website, **www.durstonhouse.org**

To support the school's commitment to safeguarding and promoting the welfare of its pupils, Durston House operates recruitment procedures in compliance with relevant legislation and in accordance with the school's **Safer Recruitment, Selection and Vetting Policy**.