



Post: ICT Technician

Qualifications, Qualities and Attributes	Essential	Desirable	Evidenced by
Qualifications			
IT qualification to level 3 or higher Relevant vendor qualifications (e.g. Microsoft Certified professional, Cisco etc)		✓	Application/Interview
Knowledge/Understanding/Skills/Abilities			
Experience of working in an educational setting		✓	Application/Interview
Knowledge in the use of the Schools information management system (SIMS.Net)		✓	Application/Interview
Experience of Windows network development and maintenance, install and configure network switch's	✓		Application/Interview
Experience of Microsoft Windows server management setting up and maintaining network services such as DNS, DHCP, IIS, WSUS, WDS and Active directory		✓	Application/Interview
Knowledge of Microsoft windows and Office professional applications.	✓		Application/Interview
Experience in the running of an ICT help desk support system		✓	Application/Interview
Able to deal with ICT issues as they arise and solve problems for ICT users	✓		Application/Interview
Able to support the IT needs of others at a variety of levels.	✓		Application/Interview
Experience of setting up and configuring computers (Windows 10)	✓		Application/Interview
Experience of PC maintenance	✓		Application/Interview
Experience of printer management and troubleshooting	✓		Application/Interview
Experience of software installation	✓		Application/Interview
Experience of creating and rolling out workstation images using Windows Deployment services		✓	Application/Interview
Experience of software deployment and building MSI packages.	✓		Application/Interview
Knowledge of associated educational software, Sanako, Sibelius etc.		✓	Application/Interview
Experience in setting up and maintaining wireless networks.		✓	Application/Interview
Understanding and knowledge of the importance of PC security.	✓		Application/Interview
General/Personal Qualities and Characteristics			
An effective team player who can think and work independently without supervision	✓		Application/Interview

Able to supervise and motivate others	✓		Application/Interview
Possess strong interpersonal skills and able to exercise diplomacy when appropriate	✓		Application/Interview
Able to work under pressure and keep calm in a crisis	✓		Application/Interview
An effective decision maker, able to think analytically	✓		Application/Interview
An excellent health, attendance and punctuality record	✓		Application/Interview
Willing to be flexible and support colleagues	✓		Application/Interview
Able to retain confidentiality at all times	✓		Application/Interview
Committed to continued professional development	✓		Application/Interview
An effective team player who can think and work independently without supervision	✓		Application/Interview

We are committed to the safeguarding of children and DBS checks will apply to this post.