

JOB TITLE : Assistant ICT Network Manager

GRADE 9

POST NO

ESSENTIAL (Must have)	DESIRABLE (Should have)	ADVANTAGEOUS (Could have)
Knowledge & Experience Educated to 'A' level or NVQ3 or equivalent and 3 years relevant ICT experience in the appropriate technical specialism. Good level of computer literacy and a desire to develop their skills further. Some exposure to service management in an ICT environment. Able to demonstrate client/customer focussed thinking. Familiar with a range of technologies including those relevant to schools eg MS Office, SIMS, Airwatch, Salamander etc. Good level of administering windows server environments Awareness of what a Bring Your Own Device landscape and the challenges that this brings. Understands how the role is likely to relate to other roles within the ICT and school organisation. Awareness of current initiatives in ICT. Language Skills: Higher level of fluency. Able to ask complex questions to citizens to understand their needs and be able to advise on the necessary actions to be taken and the information that must be captured accurately. Full UK Driving License	Knowledge & Experience Educated to HND or degree level and a longer period of relevant experience. Exposure to System Center Configuration Manager, deployment and upgrade of Windows 10/Office 2016 and other third party applications Some exposure to administering G Suite, Google Docs, Sheets and Slides Experience of facilities management systems, BMS, Access control and CCTV Some experience with Cisco based Switches, VLans and Sonicwall VPN Exposure to server virtualisation infrastructure Abilities & Aptitudes Can demonstrate continuous professional development. Has developed processes and process documentation.	Knowledge & Experience Exposure to Mac OSX and Administrating OSX Server Abilities & Aptitudes

Abilities & Aptitudes Sound written and oral communication skills. Applies appropriate processes, tools and techniques in a logical and orderly manner. Applies themselves to learn new skills. Able to work alone and independently. Can manage their own workload with limited supervision, scheduling own tasks to meet objectives. Able to work in a team environment. Can communicate necessary technical information to non technical staff.		
SPECIAL CONDITIONS The post holder will be required to pass relevant safeguarding checks including DBS checks and Barred. Where the job involves working within early years services at any time it will be offered/the employee is required to confirm that they are a not disqualified from working within early years services by association.		

Manager *Date*