



PARK HIGH SCHOOL
Technology College & Leading Edge School

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13 November 2015

Dear Applicant

Senior ICT Technician

Thank you for requesting further information about our vacancy.

With this letter please find:

- Information about the post
- Information about the school
- An application form

If you wish to apply, and I hope you will, please complete the application form and add a short statement in support of your application (1-2 sides of A4) in the additional information section of the application form, or on a separate sheet. We will be using the person specification and job description both in our short-listing and the appointment, so please ensure you address the different points somewhere in your form or your statement. The completed application form should be returned to the school addressed to the Headteacher or emailed to s.davidson@parkhighstanmore.org.uk.

The closing date for applications is Friday 30 November 2015 at 9.00am and we plan to hold interviews soon after. Please note that it is standard practice for an enhanced DBS (Disclosure and Barring Service) clearance to be obtained for all staff.

If you have any questions about the post, please do not hesitate to contact Mr Jeyanandan, Network Manager, or myself.

At Park High we are highly supportive of our staff. We want everyone to be successful and to gain satisfaction from their work. Following her recent visit to the school, the Investor in People assessor wrote: "I was very impressed by the tremendous feeling of team spirit, of care and support for colleagues as well as pupils that is evident as soon as you arrive at the school".

I look forward to receiving your application.

Yours sincerely

Mr Emlyn Lumley
Headteacher