



Person Specification for IT Support Specialist (ISS) - Full time

Reporting to: Senior IT Manager (SM) and IT Administrator

Based at: Thomas's Kensington

The personal qualities that the applicant requires to perform effectively in the role and to ensure that the applicant safeguards and promotes the welfare of children and young people:

- A business-like appearance and presence
- A pleasant and friendly approach
- Quick learner and a willingness to continue learning
- Hard working
- Honest
- Loyal
- Conscientious – goes the extra mile
- Punctual
- Have initiative
- Work under pressure
- Be numerate
- Be discreet
- Be organised and reliable
- Be resourceful
- Work flexibly
- Sense of humour
- Loyal to the school and supportive of its aims and objectives
- Willing to abide by the schools' terms and conditions of employment

Thomas's London Day Schools are committed to safeguarding and promoting the welfare of children and young people, and expect all staff and volunteers to share this commitment. Applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and an enhanced Disclosure and Barring Service check.