



Acceptable Use Statement for Students and Staff

At Lodge Park Technology College students and teachers work together to form a friendly learning environment. Mutual respect, responsible attitudes to each other, to work and to property are the foundation of the College's culture of achievement by all.

The Computer system at Lodge Park is the property of the College and is a resource shared by all students and staff. Computer facilities, including mobile units, are made available to further their education and to staff to enhance their professional activities, including teaching, research, administration and management. The College's Acceptable Use Policy has been drawn up to protect all parties – the students, the staff and the College. A copy of the College's Acceptable Use Policy is displayed in each computer area and is attached to this document. It will be kept up to date and the latest version will be available on the College website.

Key Points:

The College reserves the right to examine or delete any files, including emails, that may held on its computer system; and to monitor or to restrict access to any Internet sites visited.

Students and staff using the College's computer system should sign a copy of the Acceptable Use Statement and return it to their tutor or to Personnel.

- All Internet activity should be appropriate to staff professional activity, student education, or reasonable social use;
- Access to the College servers and the Internet should only be made via the user's authorised account and password, which should not be made available to any other person;
- Activity that threatens the integrity of the College ICT systems, or activity that attacks or corrupt other systems, is forbidden;
- Users are responsible for all e-mail sent and for contacts made that may result in e-mails being received;
- Copyright of materials must be respected;
- Use for personal financial gain, gambling or political purposes is forbidden;
- Use of the network to access inappropriate material is forbidden;

The College reserves the right to use images of any student or member of staff in various materials including the website.

If you do not wish this then please place a tick in this box []

Name Tutor Group (student only)

Signed: Student

Parent

Staff Date