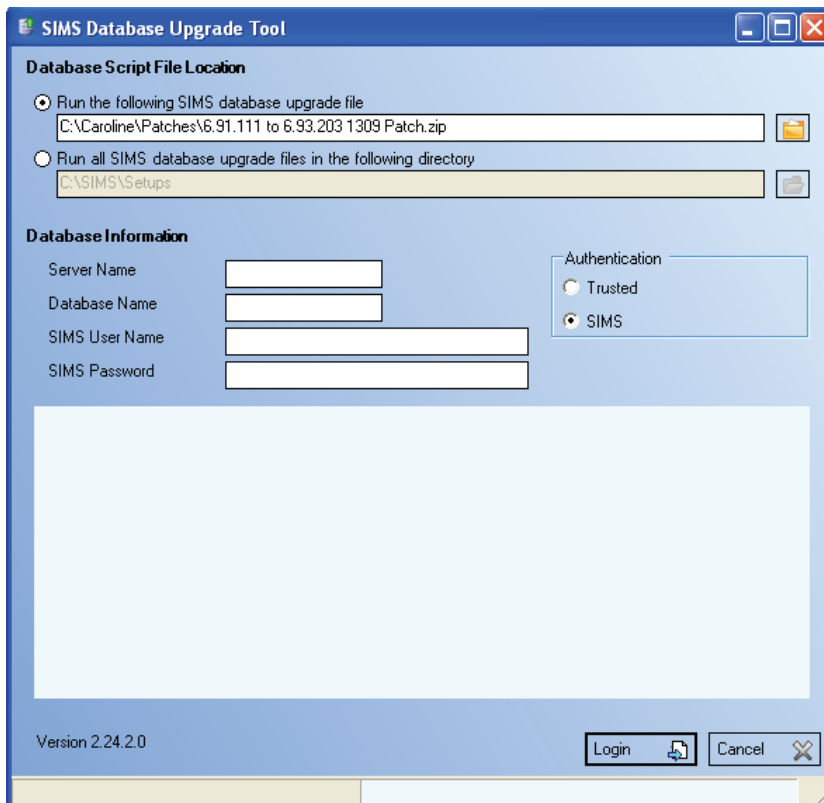




Applying the Patch

NOTE: **Please ensure** that a **full backup** is taken of the system just prior to applying the patch. Please make sure everyone is out of the system.

Apply patches on the Server.

The dbUpgrade tool, which can be accessed from the Taskbar, allows users to apply one or more upgrade or 'patch' files produced and supplied by Capita Children's Services. A patch file consists of one or more SQL scripts, which will perform the necessary amendments to the data/database. Upgrade and patch files should be run on the SQL Server.

The dbUpgrade tool is opened by selecting Start | All Programs | SIMS Applications | dbUpgrade and consists of a single screen that allows you to select and apply the relevant patch(es).

Some patches may require the SA username and password to be used.

1. Select Start | All Programs | SIMS Applications | dbUpgrade to open the dbUpgrade Tool.

Release Information

NOTE: The dbUpgrade tool is used for both SIMS and FMS SQL Server patches.

2. In the Database Script File Location panel, select the Run all SIMS database upgrade files in the following directory radio button and check that the path entered is the location of the folder where the patch has been saved on your workstation.
3. Enter the Server Name in the Database Information panel. This will be the machine number by which the computer is known on your network.
4. Enter the FMS or SIMS .net Database Name to specify the database to which you wish to apply the upgrade or patch.
5. Enter the login details and Password fields for the SA user or Database.
6. Click the Login button to log into the database.
7. Click the Install button to backup your current database and apply the patch.