

ICT SUITE

- You must fill in a seating plan for your lesson and leave it on the teacher’s desk at the end of your session.
- Tell pupils to check computers before using and notify you of problems.
- Please check equipment at the end of the lesson – including printer.
- Identify problem computers on this sheet so that I can inform IT support.

Staff Code:Class Code:

Date:Period:

WINDOWS

DOOR

6	7
5	8
4	9
3	10
2	11
1	12

DOOR

DOOR

24	24
23	26
22	27
21	28

DOOR

PRINTER

34	35
33	36
32	37
31	38
30	39
29	40

WINDOWS

ICT

INTERACTIVE WHITEBOARD

TEACHER PC