



THE MINSTER SCHOOL

A Specialist Music & Humanities College



November 2011

Dear Sir/Madam

Please find enclosed an application form and details for the post for which you have shown an interest.

Upon completion, this should be returned to Mrs L Harvey, HR Administrator, The Minster School, at the address below. Please mark the envelope "**Vacancy – ICT Technician**".

Will you also complete your name and address on the acknowledgement card enclosed and affix a stamp. This will be returned to you confirming that your application form has been received.

If you require any further information about the school please visit our website www.minster.notts.sch.uk.

The closing date for applications is midday on **Friday 9th December 2011**. If we have not contacted you within 4 weeks of the closing date, you may assume that your application has been unsuccessful.

Yours faithfully

Canon P J Blinston
Executive Head

Executive Head: Canon P J Blinston M.Ed
Head of School: Mrs B White B.Ed Hons
Nottingham Road, Southwell, NG25 0LG

Tel: (01636) 814000
Fax: (01636) 817358

Web: www.minster.notts.sch.uk
Email: office@minster.notts.sch.uk



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